

Responsible use agreement consent form for learners

Internet access - responsible use agreement

Terms and conditions

This form must be completed both by the learner and their parent / carer.

1 Responsible use

Users of the Internet must not:

- use the Internet to access files which are pornographic
- use the Internet to access files which are racist or inflammatory unless as part of studies
- use copyright material without permission
- use the Internet for commercial advertising
- attempt to harm or destroy the data of any other user
- send or knowingly receive and open messages which are racist, sexist, threatening or otherwise designed to be harmful
- send or receive messages pretending to come from someone else
- knowingly send, create or upload a computer virus
- use language, pictures or video that would be deemed unacceptable in the learning environment, e.g. in a blog
- carry out any activity which is inconsistent with establishment rules

The following uses of computer systems are also unacceptable behaviour:

- wasting time searching for information which is not relevant to your studies
- doing things which are wasteful of resources e.g. printing graphics which are not relevant to your studies
- attaching any device to a computer without permission
- storing, copying, transmitting or using photographs or video of other learners or staff without their permission
- attempting to breach network security and filtering
- using the Internet to communicate information that may be deemed unacceptable
- promoting events which have had or may have a negative affect on establishment discipline

2 Access

The use of the Internet is an enhancement to learning, not a right, and inappropriate use will result in the cancellation of this access.

3 Network etiquette

Users are expected to abide by the generally accepted rules of network etiquette. These include:

- be polite, messages must never be abusive

- use appropriate language, do not swear, use vulgarities or any other inappropriate language
- do not reveal your personal address, phone number or that of others
- do not use the network in a manner which disrupts others.

Use of the system is monitored by systems administrators.

NB Electronic mail is not guaranteed to be private. Emails may be looked at and monitored, as may the content of websites visited. Messages relating to or in support of illegal activities will be reported.

4 Security

The security and safe use of computers is essential in helping the establishment develop its use of information technology as a resource. If you come across an unsuitable site you must report the matter immediately to a member of staff. You must not engage in any activity which compromises the security of the system or your privilege will be withdrawn and further action may be taken.

5 Disclaimer

South Lanarkshire Council gives no guarantee of any kind, whether expressed or implied, for the Internet access being provided and cannot be held responsible for the accuracy or quality of information obtained from the Internet.

6 Responsible use agreement

If under 16 section a) and b) must be signed.

Who is a parent?

The Act states that 'parent' in relation to a pupil means his/her natural parent or any other person who is his/her carer, who has parental responsibilities [within the meaning of Section 1(3) of the Learners (Scotland) Act 1995] in relation to him/her or who has care of him/her or who is liable to maintain him/her.

Both mother and father are entitled to give consent whether living together or apart where there are recognised rights.

In addition the following categories qualify provided they have recognised parental rights:

- step parents
- foster parents
- relatives or friends looking after a learner either as a result of a court order or on an informal basis.

Responsible use agreement for learners

I understand and will abide by the above responsible use agreement. I further understand that any violation of the terms and conditions is unethical and may constitute a criminal offence. I also understand that should I breach the agreement then my access privileges may be revoked, disciplinary action and/or appropriate legal action may be taken:

a) **Learner's name**
(Print Name)

Learner's signature **Date**
(not applicable for Early Years)

Class/Year **Date of Birth**
(for school use only)

b) **Parent or carer of learners under 16**

I have read and understood the Internet Access - Responsible Use Agreement. I understand that this access provided to my child is designed for educational purposes. I am aware that the School/Early Years establishment will continue to take all precautions to eliminate controversial material. I also recognise that it is impossible for the school/centre to eliminate all sources of controversial material and I will not hold the establishment responsible for materials acquired on the network. I hereby give you permission to issue an account to my child.

Parent or carer's name (please print)

Signature **Date**