**Education Resources**

Executive Director **Tony McDaid**

**Cairns Primary School**

# Helen Gillan – Head Teacher

Dear Parent/Carer,

We received an email yesterday to inform us that HM Inspectors from Education Scotland will be visiting us to conduct an inspection during the week commencing 10th December 2018. You can find out more about inspection, from the [Inspection and review documentation](https://education.gov.scot/what-we-do/inspection-and-review) pages of Education Scotland’s website.

As part of the inspection, Inspectors gather the views of stakeholders via an online survey which is available from

 <https://forms.education.gov.scot/s/BCAM0/>

I would like to encourage you to complete the survey. I am aware we have just sent out our annual questionnaires as part of our own self-evaluation work, as we didn’t know we would be inspected at this time. I apologise for the possible duplication of questions, however I would urge you to complete the questionnaires and support our school. We, as a Cairns ‘family’ all work extremely hard as partners in our children’s learning to strive to make Cairns Primary the best school and nursery it can be. With your help and support and the hard work and dedication of the staff and pupils here at Cairns, we have grown and developed over the years as we continue on our Journey to Excellence. In our community, our school is well respected and very much an established centre of learning within the Cathkin Learning Community and beyond. This is an opportunity to demonstrate all of this and more to Education Scotland and highlight the amazing children and our fantastic school, here at Cairns Primary.

Inspectors will also be meeting with groups of parents during the inspection. In order to be part of that discussion you should complete the survey with additional links provided to indicate your interest in taking part.

I am extremely proud to have been Headteacher of Cairns Primary School and nursery class now for twelve years. Many of you who have been on this journey with us will know how our school and nursery have grown, developed and improved and I encourage you to volunteer to be part of these groups to talk about our school and our team.

You should complete the survey by 30th November for one child or for each of your children in attendance. To help with this, we will have our ICT suite open during Parents’ Meetings this afternoon and tonight for any parent to access. The ICT suite will also be open for parents to access next Tuesday 27th and Wednesday 28th November ’18 from 3.00pm-4.00pm. If, at any other time, you require help accessing the survey, please do not hesitate to contact me.

Once again, may I thank you for your continued support.

Kind regards

Helen Gillan